**Mt. Holly Springs Borough Authority**

**2000 Harman Street**

**Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes**

**June 8, 2017**

**CALL TO ORDER**

Authority Chairman Wil Shirey called the June 8, 2017 Borough Authority meeting to order at 6:30 p.m. The Authority stood and recited the pledge of allegiance to the flag.

**MEMBERS PRESENT**

Wil Shirey, Ed Kendall, Kathy Landis, Solicitor Mark Allshouse, GHD Representative Nancy Adams and Jim Williams

**MEMBERS ABSENT** Judy Russell and Mike Gwozdecki

**RECOGNITION OF VISITORS**

Tom Day introduced Steven Toth who came to the top of the applicants for the position of wastewater treatment plant operator. Ed Kendall, Jim Williams and Tom recommended to the Authority and Borough Council for the hiring of Mr. Toth for the vacant position.

Jim Williams asked what his start date would be. Mr. Day stated if Council approves the hiring at Monday night Council meeting, he is requesting a two week period in which he can advise his current employer. He would start on June 27th.

Wil Shirey made a motion to recommend to Council the hiring of Steven Toth to fill the vacancy at the wastewater treatment plant. The motion was seconded by Ed Kendall. Motion passed.

**ADJUSTMENT REQUEST TO REMOVE PENALTY**

The Authority received a request from Pam Martin, owner of Mountain Creek LLC (Car Wash) to have her penalty removed. She did not receive her first bill and always pays her bill in a timely manner. The Authority reviewed the account.

Ed Kendall made a motion to waive the penalty for Mountain Creek, LLC. The motion was seconded by Kathy Landis. Motion passed.

**REVIEW OF REGULAR MEETING MINUTES-MAY 11, 2017**

Ed Kendall made a motion to approve the Authority meeting minutes of May 11, 2017. The motion was seconded by Kathy Landis. Motion passed.

**BILLS FOR APPROVAL-MAY 2017**

Ed Kendall had a couple of questions on the bills. Under water, he asked what was purchased from Kohl Brother for $3125.00. Mr. Williams stated it was a motor that was purchased for the spare well pump.

Ed Kendall asked what MXU-single port was and purchased for $13,635.00. Mr. Williams stated that was for 100 MXU units for water meters.

Ed Kendall went on to ask about the different costs for the uniform rentals. He stated there are four and they are all different prices. Tom stated on reason for the price difference was for Jim’s shirts and some was for one employee taken off (Seth). The Authority asked to have copies of previous bills be given to Mr. Kendall. Mr. Day would check in the matter further.

Ed Kendall made a motion to approve payment of the bills. The motion was seconded by Kathy Landis. Motion passed.

**ENGINEER’S REPORT**

Nancy Adams reported a bill was sent to South Middleton Township for the sewer break. Ed Kendall asked the cost of the bill. Ms. Adams stated $125.00.

**SOLICITOR’S REPORT**

Mr. Allshouse reported on the Municipal Liens filed on delinquent accounts. Mr. Brownawell’s in bankruptcy and his lien amount is $1535.00. Mary Cook was sent a letter on May 17th telling her she needed to start paying.

Mr. Allshouse reported was sent his shut off letter and then the Authority received a doctor’s notice that a resident there cannot be without water. The Board will need to figure out what to do with Merritts since the water cannot be shut off at this time.

Mr. Allshouse stated Jimmy Nickle and Merl Tate both received Municipal Claims filed against them.

Wil Shirey made a motion to send Scott Merritts a warning letter from the Solicitor. The motion was seconded by Ed Kendall. Motion passed.

**OLD BUSINESS** None

**NEW BUSINESS**

**Treasurer’s Report-**Ed Kendall made a motion to approve the Treasure’s Report for May 2017. The motion was seconded by Kathy Landis. Motion passed.

There was no Borough Report.

**ADJOURN**

Kathy Landis made a motion to adjourn the June 8, 2017 Authority meeting. The motion was seconded by Wil Shirey. Motion passed. Meeting adjourned at 6:49 p.m.

Respectfully submitted,

Pat Fisher

Utility Billing Clerk